

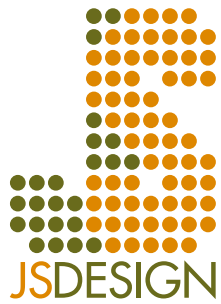


# JEFF STOLTZFUS

Designer  
jeff@jeffstoltzfus.com

Web Design, Interactive Media  
[www.jeffstoltzfus.com](http://www.jeffstoltzfus.com)

610-587-3678  
1148 Poplar Dr.  
Narvon, PA 17555



Dear:

I am interested in a staff position with your company. My experience with creating mixed media over the years has equipped me to be the right individual to add to your team of designers.

Since 1997 I've developed and maintained a number of web sites. I'm proficient with Photoshop and Illustrator and able to work creatively in Dreamweaver to put it all together. I'm experienced with CSS, HTML. More than that, I know how to apply the communication skills I've learned over the years into a highly usable design. For many years, I've worked closely with clients to help them develop communication points and bring their vision from conception to completion. I'm teachable, a team player, and thrive in collaborative situations. I pride myself in being able to communicate a message visually through text, motion, or video. Through this, I believe I can develop interactivity that will communicate the client's message.

I believe I am the right person for the job, and have attached a resume. I'm looking forward to the chance of meeting you for an interview to discuss the position further and find ways that my varied experience might compliment your company. Thank you for your time.

Sincerely,  
Jeff Stoltzfus

## Jeffrey D. Stoltzfus

1148 Poplar Dr. Narvon, PA 17555 – (h) 717-445-9639 (c) 610-587-3678  
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### Education:

Graduated high school Christian School of York (1-12), York, PA	1988
Telecommunications major - Liberty University 3.2 GPA, Lynchburg, VA	1989-1992
Recording studies - Susquehanna Studios, Northumberland, PA	1993
Web Design Certificate - Pennsylvania College of Art and Design Lancaster, PA	2008-2009
Currently working toward a degree in web design and interactive media from the Art Institute of Pittsburgh online division. To be completed March 2011	2008-2011

### Relevant Work History:

Student and stay at home dad	2009-current
Half time pastor of young adult ministries, Zion Mennonite Church & stay at home dad	2007-2008
General Manager - ACTV Christian Television and Media Ministries	2003-2006
Production Manager – ACTV	1991-2003
TV Production Assistant – WSET Ch 13 (ABC affiliate) - Live news in studio & remote	1990-1991

### Experience & Skills:

- WSET (ABC affiliate) – In studio live news, and live remote in the truck. Running camera, floor directing, directing pre-production, technical director, audio
- ACTV - Television production all aspects. Produced, Directed, Camera etc. (mostly live to tape)
- Media Project Management (budgeting, planning, scheduling, delivering on time)
- Pre-production (Scripting, Writing, working with clients to communicate purpose etc.)
- Videography (Lighting, Directing talent, Camera etc.)
- Photography
- Post Production (Editing, Graphic design, Voice overs, proficient with Adobe Premiere)
- Music Videos – film style production
- Graphic Design (proficient with Photoshop, Illustrator)
- Web Design & Interactive Media (visual design, HTML, CSS, Flash, Director)
- Some experience with: 3D animation, compositing, stop motion animation, DVD authoring,
- Audio & Music Production (studio producer, engineer, artist) familiar with several Digital Audio Workstations, have produced numerous albums, commercials, and regular ongoing podcasts, etc.)
- Basic video engineering skills, soldering, troubleshooting and equipment repair
- Volunteer Coordination/Training (large groups, mentoring, training interns etc.)
- Administration, Leadership & Teaching

### Soft Skills:

- Teachable, flexible, Steady and stable
- Friendly, easy to get along with, team player, thrives on collaboration.
- Problem Solver

### Volunteering:

- 14 years - Youth Ministry volunteer at Zion Mennonite Church, Birdsboro 1993-2007
- Countless smaller projects for many non-profits, organized trips etc.

References available upon request